



Classes, Tuition and Policies



Tuition Policy

- **Tuition is due by the first day of each month**, with a grace period to the 10th of each month. The first payment is due September 1. Payments may be left in the treasurer's basket, hanging on the wall in the school. If you cannot make the payment by the 10th, please tell a teacher. You can then work out how and when you will pay. If we do not receive your payment by the 15th and we do not hear from you, the treasurer will give a reminder call or notice to resolve the delinquency before the end of the month.
- New Horizons offers a tuition reduction program to eligible families. A family is eligible if the total monthly income is below the guidelines determined yearly. Details below.
- Families with unpaid tuition at the end of the school year in May will not be eligible to enroll for any subsequent summer or fall session until the debt is clear.

Income Verification Policy

To determine eligibility for the sliding-scale tuition rates, households must verify total gross annual income. Acceptable forms of documentation include any one of the following:

- Most recent pay stub(s) showing year-to-date earnings for all working household members
- Most recent federal tax return (Form 1040 or equivalent)
- Current participation verification in one of the following programs:
 - Medicaid
 - SNAP (Supplemental Nutrition Assistance Program)
 - WIC (Women, Infants, and Children)
 - CHP+ (Children's Health Plan Plus)
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Households participating in Medicaid will be automatically classified at the 0-30% AMI bracket for purposes of tuition determination, unless additional documentation indicates otherwise.

Households participating in SNAP, WIC, or CHP+ will be automatically classified at the 30 - 50% AMI bracket for purposes of tuition determination, unless additional documentation indicates otherwise.

All documentation must reflect the household's current income situation and include income for all adults contributing to household support.